

COLLEGEVILLE BOROUGH COUNCIL
MEETING MINUTES
May 6, 2020 @ 7:00PM
VIA ZOOM

The meeting was call to order at 7:00PM be Council President Cathy Kernen

Mr. Thompson called the roll: Pres. Cathy Kernen, VP Shannon Spencer, PPT Gary Hoffmann, Valarie Beckius, Kathy Costello, Craig Farr, Marion McKinney, Mayor Wright-Riggins were all present

Others present were David Leh, Engineer, Dan Grieser, Solicitor, Police Chief Bart Bucher, Administrative Assistant Suzanne Robertson and Geoff Thompson, Manager

Approval of Minutes: **MOTION** by Ms. McKinney to approve the minutes of March 4, 2020, second by Ms. Spencer. **MOTION approved 7-0**

MOTION by Ms. McKinney to approve the minutes of April 15, 2020, second by Mr. Farr. Ms. Spencer pointed out a grammar correction. **Motion approved 7-0**

COMMITTEE REPORTS

Budget & Finance: Mr. Thompson requested a motion to approve checks 4176-4220 for the March bill list. **MOTION** by Ms. McKinney to approve checks 4176-4220, second by Mr. Hoffmann. **Motion approved 7-0**

Mr. Thompson requested approval of checks 4222-4278 from the April bill list. **MOTION** by Ms. Costello to approved checks 4222-4278, second by Ms. McKinney. Motion approved 7-0

Mr. Thompson advised that Armour & Son submitted a payment invoice for the LED replacement project. The invoice amount is \$102,106.78 and will be paid \$59,163.50 from the Liquid Fuels fund and \$42,943.28 from the General Fund

Mr. Thompson reviewed some cuts identified in the 2020 Budget. Staff was requested to identify potential budget cuts due to the expected revenue shortfalls due to the pandemic. Mr. Thompson said staff identified over \$213,000 in cuts or expenditures that can be moved to the Liquid Fuels.

Mr. Hoffmann informed Council that the Street, Public Safety and Lighting Committee discussed the possibility of deferring the road to next year or modifying this year's contract to do less work. Mr. Farr informed Council that this year's paving contract is approximately \$115,000 and asked Mr. Leh and Mr. Grieser if the Borough would incur any penalty for canceling or modifying the contract. Mr. Grieser stated that Council may have to reimburse the contractor for expenses already incurred. Mr. Leh advised that the contractor was not sure yet about expenses. Mr. Grieser also advised that if a contract is modified by more than 10% it would be required to be rebid. The amounts available in the Liquid Fuels fund were discussed. Council decided to proceed with the paving contract in 2020.

Business Development: Ms. Kernen gave the report. She advised that the Barth Consulting contract was not renewed after a discussion with Ursinus College. The BDC was very happy with the work but due the economic issues caused by the pandemic the contract could not be renewed.

Communications: Ms. Spencer discussed the Borough logo submittals. The committees preferred logos were submitted by Jennifer Kuklantz and Dylan Hamilton. The committee thought that logo could be melded to contain elements of both ideas. Mayor Wright-Riggins agreed that ideas should be melded. Ms. McKinney discussed how the logo would be developed.

LPVRSA: No report

CTMA: Mr. Farr reported that CTMA met remotely in April and approved not charging a late fee for 2nd quarter sewer bills.

Public Works: Mr. Farr reported that the compost site will open on May 6. Also he reported that the committee is recommending that both Councils approved waiving the late fees for 2nd quarter water bill payments. Mr. Grieser and Ms. McKinney added to the discussion. **MOTION** by Ms. McKinney to approve waiving the late fee for 2nd quarter water bills. Second by Ms. Costello. **Motion approved 7-0**

CPVRSA: Ms. Beckius reported that the committee will meet via WebEX on May 18.

Planning Commission: Mr. Thompson reported that no meeting was held in March. The Planning Commission might meet in May or June via Zoom. Rich Wallace commented that he prefer the meeting be via Zoom.

Parks: Ms. Costello reported that drainage work is occurring at the playground and she discussed with other committee member to possibly proceed with the ADA swing and fencing for the playground. Ms. Costello also reported that the summer concerts have been cancelled. Trout Fishing in America agreed to put the 50% deposit already paid towards a concert in 2021.

Personnel: No report

Streets, Public Safety & Lighting: Mr. Farr reported that in addition to the road work the committee discussed the road signs for Park Avenue and the LED Replacement project. Some additional No Trucks signs still need installed at Main & Park and Park and Rt. 29. Mr. Farr reported that LED project is completed and the contractor is repairing some lights that are staying on during the day.

Ms. Kernan advised Council that a meeting was held to discuss the possibility of forming an historical commission to protect historic properties in the Borough. Ms. Kernan said that the Borough can adopt ordinances or guidelines that can serve the same purpose as a historical commission.

Public Comment: No public comments

ADMINISTRATIVE REPORTS

Engineer: David Leh reported that he has been working on the paving and Third Ave. Sidewalks projects. The paving contractor will be starting the concrete work next week. Also he reported that Royal Farms is looking to start construction. Mr. Leh stated that bids were received for the Third Ave. Sidewalk project and the low bidder is Breezecon in the amount of \$74,459.00. Mr. Leh investigated the company and is recommending that they be awarded the contract. **MOTION** by Mr. Farr to award the contract to Breezecon in the amount of \$74,459.00. Second by Ms. Spencer. **Motion approved 7-0**

Solicitor: Dan Grieser advised that he is working on the Third Ave. Sidewalk project easements, COVID-19 issues and the paving project.

Manager: Mr. Thompson reported that since construction opened up building permits applications were increasing.

Police: Chief Bucher reported that things were quiet in the Borough, not a lot activity during the lockdown. Ms. Spencer asked about protective measures for the officers. Chief Bucher stated that the officers were supplied with masks and the vehicles and Police Department was being disinfected weekly by a private company.

Collegeville Fire Company: No Report

Trappe Ambulance: No Report

Mayor: Mr. Wright-Riggins reported that he has been busy during the pandemic at funerals and counseling individuals.

ACTION ITEMS

Consideration of Resolution No. 2020-07, Authorizing the Extension of Real Estate Tax Discount Period to August 31, 2020: Ms. Kernan explained the Resolution. Mr. Thompson stated that due to the unknown EIT collections he is recommending that the Resolution not be adopted. Ms. Costello reported that Upper Providence Township did not grant any extensions due to the extensions mainly only benefiting banks. **MOTION** by Mr. Farr to approve Resolution No. 2020-07, second by Ms. Spencer.
Motion failed 0-7.

Other Business: Ms. Kernan advised Council that Montgomery County is consolidating polling places for the Primary Election on June 2, 2020. Collegeville 1 & 2 will vote at South Elementary and Collegeville 3 will vote at Arrowhead Elementary.

Ms. Kernan also reported that Robert Botti has submitted his resignation from the Zoning Hearing Board effective June 1, 2020.

Meeting adjourned at 9:04PM

Respectfully Submitted,

Geoffrey Thompson, Secretary