

COLLEGEVILLE BOROUGH  
COUNCIL MEETING MINUTES  
July 11, 2018 7:00PM

CALL TO ORDER: The meeting was called to order at 7:00PM by Council President Marion McKinney

ROLL CALL: Council President Marion McKinney, Councilmember Hugh Braun, Councilmember Louise Tulio, Councilmember Terri Stagliano, Councilmember Shannon Spencer and President Pro Tem Catherine Kernen Mayor Wright-Riggins and Mat McKnight were not present.

APPROVAL OF MINUTES: **MOTION** to approve June 6, 2018 minutes by Ms. Spencer, second by Ms. Kernen. *Motion approved 6-0*

Ms. McKinney requested that all committee members keep their reports to two minutes in an effort to keep the meeting to a reasonable time.

**COMMITTEE REPORTS:**

Budget & Finance: Mr. Thompson read Finance report and asked for approval of check numbers 3057-3099. **MOTION** to approve checks 3057-3099 by Ms. Stagliano, second by Ms. Tulio. *Motion approved 6-0*

Business Development: Ms. Kernen said that the committee is working with business owners and residents to discuss what kind of businesses they would like to bring to the Borough. She promoted the next Movie on the Lawn at Ursinus College, which is being run by a Business Development Committee member, Lynda Barker. Next show is July 20 at 7PM and will be MOANA. There will be food trucks. The last movie drew 400 people and was a huge success.

Communications: Ms. Spencer is working on the website.

Community Engagement & Service: Ms. McKinney stated that she is working with Heather from Ursinus College to get more student involvement. They are going to focus on service and start having monthly meetings to implement this agenda.

CPVRPC: Ms. Kernen said there is a meeting on Monday, July 16 to discuss Perkiomen Valley School District's walkability and safety study.

CTMA and Public Works: Arnold Mann gave the report. He stated that on June 26 the 2018 I & I project was approved and will cost \$23,800.00. Additional items that were discussed;

- CD's came due and rolled over. We are getting 2.21% on 6 month CD's.
- All employees have received their Hep C shots.
- He was approved to spend no more than \$1400 to attend the PMAA convention in September.
- Mr. Mann said he met with Steve Gehringer from Ursinus College to discuss plans for a well with a meter for usage.
- All was approved, with Mr. McKnight abstaining.
- There is a bid out to replace lights in Water Works Park.

Parks: Ms. Stagliano said there were 2 great concerts in June and the Fabulous Greaseband is scheduled for tomorrow night (July 12). Another concert will also be scheduled for September...not sure of the date yet, but tentative is the Sunday after Labor Day. That will be the group "Electric Karma", Community Music School teachers who play a Beatles Tribute. She and Joe Hastings are working to replace the benches in the park. Six new benches have been ordered and they will need cement bases.

Ms. Stagliano gave a brief LPVRSR report: There has been movement on the LPVRSR litigation that she cannot discuss at this time. They hope to have all permits by the end of the year so work can begin in January. This has been a 12-year journey!

Personnel: Ms. Kernan stated that she is still working on the job description for the administrative assistant position.

Planning Commission: Did not meet in June.

Public Safety: NO REPORT

Streets, Roads & Lighting: Ms. McKinney said 9<sup>th</sup> Ave has been paved and looks great. She wondered when the “bus stop” lines will be repainted. Chief Bucher stated that while the buses might use them, they are actually Vascar lines and they will be redone soon. Ms. McKinney said she has a meeting with Mr. Thompson at the end of this month to discuss other issues.

Michael Ciccarine (38 Glen Farms Rd) asked about the right on red sign at 29 & Main St...should be noted it is supposed to be only between 4PM – 7PM. Mr. Thompson stated that to his knowledge, that was not adopted.

Mr. Ciccarine also stated that the crosswalk on 29 at the trail needs a blinker because he feels it is a bit of a racetrack and is worried about pedestrians. Mr. Leh said he would look into that.

#### **ADMINISTRATIVE REPORTS:**

Engineer: Mr. Leh stated that all paving projects have been completed: 9<sup>th</sup> Ave, Chestnut between 6<sup>th</sup>-8<sup>th</sup>, Clahor near Park and 2<sup>nd</sup> Ave & Park at the island. All that is left is the re-striping. Mr. Mann does not like the striping.

Mr. Leh said it will be striped the way it was before.

Consideration of the Santangelo Escrow Release No. 1: Mr. Leh said the first house has been built and there is still one to go. \$21,107.50 has been released and there is still \$15K **MOTION** to approve by Ms. Stagliano, second by Ms. Tulio, *Motion adopted 6-0.*

Consideration of the Payment for the 9<sup>th</sup> Ave. Pipe Replacement : Mr. Leh said that stormwater pipe was collapsing and needed to be repaired prior to paving on 9<sup>th</sup> Ave. The estimate was for \$20,752.80 and because of the extra repair, the actual cost is \$22,777.80. Mr. Leh requested approval of the payment. **MOTION** to approve by Ms. Stagliano and seconded by Mr. Braun. *Motion adopted 6-0*

Mr. Leh reported that a concern was brought up by a Planning Commission member: At the light at 6<sup>th</sup> & Main a “No Turn on Red” sign should be added due to cars are not yielding to pedestrians. Chief Bucher said this was discussed when the light was put in and shot down by PennDOT. He doesn’t understand why it works at 5<sup>th</sup> & Main and at 9<sup>th</sup> & Main, but not at 6<sup>th</sup>. He thinks we should petition PennDOT to add a No Turn on Red at 6<sup>th</sup> & Main. The only real issue on that street is church time on Sundays (St Eleanor’s) and that it should not have any real negative impact on traffic. Ms. Spencer asked if it is possible to get a turn signal arrow that would turn red. Mr. Leh thought that it could cause a problem by giving less green” time on Main Street. Mr. Thompson said we could revise the permit and that he did not anticipate that PennDOT would have a problem with it. Mr. Leh said he will start the conversation.

Solicitor: Mr. Kilkeny said he worked mostly on the conditional approval for Royal Farms.

Manager/Zoning Officer: Mr. Thompson reported that the Borough received final 2017 audit approval – all clean!

Police: Chief Bucher stated that the department had its CREA audit and that everything was in compliance. The car show permit has been completed and all surrounding Fire Departments have been notified. The Fireworks laws changed and that the Borough only had 2 incidents on the 4<sup>th</sup> that were easily handled.

Mr. Kilkenny stated that neighboring boroughs were not so lucky and that they are looking at additional fireworks regulations.

Collegetown Fire Company: Brian Frees gave the report. 35 incidents in June. The new Fire House is progressing. Steel has been delivered and they are moving ahead at full steam. They meet regularly with Gorski reps. Ms. Spencer asked what the steel is for. They are the structural supports for the roof. Mr. Penuel requested that Chief Bucher be notified when there is road work being done so that he can let the Fire Co know so they can make alterations in their responses if they know what roads are being worked. The milling over the last couple of weeks has caused them delays. Mr. Leh said he will be more proactive to advise the Chief as much as possible.

Mayor: Ms. McKinney noted that the Mayor gave a detailed listing of the events he has attended and what a great job he is doing to represent the Borough. She instructed all to read the full report included in the binders.

**MOTION** by Ms. Tulio to approve the committee and administrative reports. Second by Mr. Braun. *Motion adopted 6-0*

## **PUBLIC DISCUSSION**

Mike Ciccarine stated that a No Turn on Red 4PM – 7PM was adopted previously by Borough Council for Main & Rt. 29 but the sign was never put up. He said he looked it up and that it had indeed been amended to reflect that in April of 2007. He stated that he feels strongly especially now since the Fire house has relocated and he needs to be able to get there in a timely manner. He requested it be changed.

## **ACTION ITEMS**

Consideration of Ordinance No. 588 Clamer Avenue Parking Permits: **MOTION** to adopt Ordinance No. 588 by Ms. Stagliano, second by Ms. Tulio. Ms. Kernen requested a reminder of what this entails. Chief Bucher said it is to the benefit of the 5 homes on Clamer Ave that have no driveways. They will be granted 2 permits per household and 1 guest pass each. He noted that this is the first Permit Parking Ordinance in the Borough. Placards and signs have been ordered and the stickers are at the printer's. *Motion adopted 6-0*

Consideration of Advertising Ordinance No. 589 Adopting the Codified Ordinances: Mr. Thompson explained that the ordinance codification process begun in 2017. All the ordinances that have been adopted since the last codification have been incorporated in the code. The final step of the codification process is for Borough Council to advertise and formally approve adopt the new code. The legal notice will go in the paper again and he is requesting final approval from Council in September. **MOTION** to approve advertising Ord. No 589 by Ms. Stagliano, second by Mr. Braun. *Motion adopted 6-0.*

## **OTHER BUSINESS:**

Ms. McKinney requested a motion to open the agenda to add an item about regarding the salt shelter  
**MOTION** by Ms. Tulio to open the agenda, seconded by Ms. Spencer. *Motion adopted 6-0.*

Trappe has voted and now the Collegetown Borough has to vote to approve the Environmental Phase II Assessment study for the salt storage property. There is a \$7500 fee for this assessment to be split evenly between Trappe & Collegetown.  
**MOTION** to approve by Ms. Stagliano, second by Mr. Braun. *Motion adopted 6-0*

Mr. Kilkenny stated that since this was not on the Agenda, we need to offer comments from residents in attendance. No comments from the room.

Ms. Kernen mentioned the CEDC Annual Community Yard Sale, scheduled for September 8<sup>th</sup> in Waterworks Park. The fee for a space is \$25 and there are still spaces left but going quickly. Mr. Troutman asked if it was “Rain or Shine” and was told it is SHINE ONLY on the 8<sup>th</sup> and the rain date is Sept 15<sup>th</sup>

Meeting was ADJOURNED at 8:50 PM

Respectfully Submitted,

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Geoffrey Thompson, Secretary