

COLLEGEVILLE BOROUGH
COUNCIL MEETING MINUTES
August 1, 2018 7:00PM

CALL TO ORDER: The meeting was called to order at 7:00PM by Council President Marion McKinney

ROLL CALL: Council President Marion McKinney, Council Member Hugh Braun, Council Member Louise Tulio, Council Member Shannon Spencer, President Pro Tem Catherine Kernen and Mayor Aidsand Wright-Riggins. Council Members McKnight & Stagliano were not present

APPROVAL OF MINUTES: **MOTION** to approve July 11, 2018 minutes by Ms. Spencer, second by Ms. Kernen. *Motion Approved 5-0*

COMMITTEE REPORTS:

Budget & Finance: Mr. Thompson read the Finance Report and asked for approval of check numbers 3100-3157 **MOTION** by Ms. Spencer second by Ms. Kernen. *Motion approved 5-0*

Business Development: Ms. Kernen reported that she conducted a survey of Borough business and building owners to get their input on how they acquire their renters and their feelings about working in the Borough. Overall the feedback she received was very positive towards the Borough and Borough Manager Thompson is easy to work with. The turnaround for paperwork and permits is quick and the fees are reasonable compared to other areas. She also said that she has plans in late August to conduct a survey with residents and students to see what kind of businesses they would like to see come to the Borough.

Communications: Ms. Spencer stated that the Borough's Electronic Newsletter is up and running and ready for distribution tomorrow! She has approximately 205 emails addresses on her list. Ms. Spencer worked on the new website RFP. The proposed budget is \$15,000 for the design and maintenance of the web site. She does not, however, expect it to be that high. She plans to put the RFP out to bid and work with Mr. Thompson to find the best webs site company. Ms. Spencer requested that Borough Council approve sending out the web site RFP. **MOTION** to approve advertising for RFP by Ms. Kernen second by Mr. Braun. *Motion approved 5-0*

Craig Penuel stated that the Fire Company has a very user friendly and economical web site that we might want to consider. Ms. Spencer said she will look into them.

Community Engagement & Service: Ms. McKinney said that she will be meeting with the Ursinus student representative in August.

CPVRPC: Ms. Kernen stated that Regional Planning presented information on PVSD school safety with and the Greenways Project.

CTMA and Public Works: Ms. McKinney asked Mr. Mann for a meeting summary and action items for CTMA and Public Works. Mr. Mann stated that there was a motion to approve the pre-construction of 199 W 3rd Ave in Trappe. He also stated that the 2017 CTMA and the 2017 Public Works Audits were approved. Mr. Mann said the HOA of Heritage Park is working on legal issues with Water Works Park. He also stated there has been no movement on the lights project. There has been discussion of Section 125 which states employees pay medical expenses with pre-tax dollars.

Parks: No Report

Personnel: Ms. Kernen stated that the Administrative Assistant job description has been completed and that the committee will interview candidates.

Planning Commission: No Report

Public Safety: Mayor Wright-Riggins noted that the Public Safety Committee met last week. The Mayor said he recommends they develop a charter for the Public Safety Committee. Mr. Braun asked when the meeting took place as he had not been advised. The Mayor said he got an email that it was last Tuesday and went and he doesn't know who was on the email chain. Ms. Tulio said she is also supposed to be on that committee and was also not notified. Ms. McKinney said she will find out from Mr. McKnight when these meetings are to take place and ensure all are notified in the future.

Streets, Roads & Lighting: Ms. McKinney stated that there was no meeting, but that she has received numerous phone calls regarding the excessive speeds on 9th Ave. She noted how beautiful the paving on the road looks, but she is concerned that people are speeding even more now that the road is so smooth. She noted that her neighbor had signs made up with the speed limit for the neighbors to post on their lawns in an attempt to slow motorists down. Chief Bucher noted that in 2016 & 2017 there were no accidents on 9th Ave. In 2018, there have been 3, but that none were attributed to speed. The first was due to the motorist being on heavy medication, the second was a texting driver and the third, was a DUI in the middle of the night.

ADMINISTRATIVE REPORTS

Engineer: Mr. Leh said while he is also concerned with the speeding issue, he is extremely satisfied with all the paving that has recently been complete. The original estimate for the work was \$94K, but there were some unforeseen issues that needed to be addressed that raised the final bill to \$105,930.03 Mr. Leh requested this new amount be approved. **MOTION** to approve by Ms. Tulio second by Mr. Braun. *Motion carries 5-0*

Mr. Leh also requested approval to do the 3rd release for Collegeville Walk in the amount of \$32,674.38 which will still leave \$50K in escrow. **MOTION** to approve by Ms. Spencer second by Ms. Kernen. *Motion carries 5-0*

Solicitor: Mr. Kilkenny stated that he continued work on Ordinance 590 and attended a meeting with Ursinus College.

Manager/Zoning Officer: Mr. Thompson spoke about the "Movies on the Lawn" event coming up on 8/17 and the Car Show on 8/12.

Police: Chief Bucher reported that the road closure for the Car Show on 8/12 was approved by PennDOT. The road will be closed from 7AM – 5PM. He said the parking permits and signs are in for Clamer Ave and he will be meeting with Joe Hastings about where the signs will be installed. He plans to meet with the residents to deliver their stickers and guest passes soon. The Chief added to his report a copy of a letter he received from a resident who had received assistance from two of our officers (Barnshaw & Sohl). The resident expressed her gratitude about the professional way and efficiency with which her issue was handled by the officers and the kindness she was shown. Nice job!!

Collegeville Fire Company: Brian Freas read the incident report for the Fire Company with stats on calls and efficiency. The new fire house progressing and they are almost under roof. He stated that there is a mockup of the finishing materials in front of the building if anyone would like to see what the completed building will look like. Mr. Mann asked where the fire hydrant will be located. Mr. Freas said it will be installed closer to the street. Ms. Spencer asked when the project is projected to be completed. Mr. Freas said it is estimated to be December. She also asked if they are noticing response delays because of their temporary location. Mr. Freas said that there is perhaps a slight delay, but that they are very happy with their temporary situation and feel very lucky to be there.

Mayor: Mayor Wright-Riggins read from his report regarding his activities last month. He stated that he received a very convincing letter from a 9 year old resident lobbying for an arcade to open in the Borough! The Mayor will be out of the country 8/2 – 8/19 and requested the mayoral functions be turned over to the appropriate party in his absence.

MOTION to approve the committee and administrative reports by Ms. Tulio second by Mr. Braun. *Motion carries 5-0*

PUBLIC DISCUSSION (Items not on the agenda):

Jim Troutman 256 E 9th Ave said the paving is “remarkable” and he wanted to thank the Police for sitting there at times because it definitely has an impact on the driving speeds.

Gary Sassaman 209 11th Ave asked Mr. Leh about the water problems he is having that originates with Trappe Borough. He loves the bridge, but said he is still having water problems due to a broken stormwater pipe in Trappe that dumps water behind Water Works Park and it ends up in his yard. He doesn't feel he should suffer due to Trappe's negligence. Ms. Kernen asked if he thought this was because of the townhomes. He said he didn't think so, that it is due to the broken pipe. Mr. Kilkenny said he will reach out to the Trappe Manager for solutions.

Brian Freas, 136 Claymont Dr., Mr. Freas asked about the new park benches. Mr. Thompson said they will be installed within a couple of weeks.

David Leverich, 241 Richard Way, Mr. Leverich has been unable to attend the last few meetings due to health issues, but wanted an update on Royal Farms. Mr. Kilkenny advised him the Conditional Approval had been given and that the project is moving forward.

Arnold Mann, 180 8th Ave., Mr. Mann asked when the next concert is. Ms. Kernen and Mr. Thompson said ELECTRIC KARMA is scheduled for Sept 9 at 6PM

ACTION ITEMS:

DVRPC Regional Streetlight Procurement Program: Mr. Thompson requested consideration of the DVRPC Regional Streetlight Procurement Program. He stated that the DVRPC is a regional planning group for the entire Southeast area. The plan would encompass replacing all lighting throughout the Borough with LED lights. This change would reduce our energy use by 50% and also our costs by possibly as much. What he is requesting tonight is approval to take the first step in the process: to take part in a feasibility study in which the DVRPC would come out and assess our situation and analyze if we would be a good candidate to take part in the program. This study would cost \$5000. **MOTION** to approve by Ms. Tulio second by Mr. Braun *Motion carries 5-0*

OTHER BUSINESS:

Mr. Gross, 534 Second Ave, in Skippack Township requested that Collegeville take action on his address problem. Mr. Thompson explained that Skippack Township assigns addresses in Skippack Township and that 534 Second Ave, in Collegeville Borough is not a new address. Mr. Kilkenny advised Mr. Gross that he needs to address his issue with Skippack Township and that Collegeville Borough Council cannot assist him. Mr. Gross stated that he will be speaking with his attorney about possible legal action.

Meeting ADJOURNED at 7:55 PM

Respectfully Submitted,

Geoffrey Thompson, Secretary