

COLLEGEVILLE BOROUGH
COUNCIL MEETING MINUTES
November 5, 2025

The meeting was called to order at 6:30 PM by Council President Cathy Kernen.

ROLL CALL:

President Cathy Kernen, VP Gary Hoffmann, Valarie Beckius, Damien Brewster, Kathy Costello, and Mayor Wright-Riggins. Craig Farr and Marion McKinney were absent.

IN ATTENDANCE:

Engineer David Leh, Solicitor Rebecca Geiser, Manager Tamara Twardowski, and Police Chief John Barnshaw.

MOTION to approve the minutes from the October 1st meeting by Hoffman. Seconded by Beckius.
Motion carries 5-0.

PUBLIC COMMENT:

Carol Ewing, Daily Bread Food Pantry volunteer, was in attendance to talk about the organization. She explained the history of how the pantry came to be, those they serve and the services that are provided.

COMMITTEE REPORTS

BUDGET & FINANCE:

MOTION by Costello to approve the Treasurer's Report. Seconded by Beckius.
Motion carries 5-0.

Motion by Hoffman to approve to checks numbered 526-575 reflecting three payrolls, ACH transfers and payments in the amount of \$256,732.48. Seconded by Beckius.
MOTION carries 5-0

BUSINESS DEVELOPMENT:

Ms. Kernan noted that Ms. Twardowski has requested a meeting with the Interim President of Ursinus College.

LVPRSA:

Minutes and financials of the September 9, 2025 meeting were received along with a report from the Manager, Michael McGann.

CTMA/PUBLIC WORKS:

Minutes and financial reports from the September meeting were received.

REGIONAL PLANNING:

The next meeting is scheduled for November 17 at 7:00 pm and will be held at Trappe Borough Hall.

PARKS:

K. Costello reported that she is working to finalize the budget for 2026.

The Halloween Parade was an overwhelming success, well attended event enjoyed by all.

PERSONNEL:

Motion by Kernen to appoint Ben Dove to the Zoning Hearing Board. Seconded by Hoffman.

Motion carries 5-0.

Motion by Beckius to appoint Angela Amondio to the Planning Commission. Seconded by Brewster.

Motion carries 5-0.

STREETS & PUBLIC SAFETY:

Parking Ordinance revision: there was much discussion regarding the Streets and Public Safety Committee's recommendation to prohibit overnight parking on the 300 and 400 block of Walnut Street. No action was taken in this matter. It will go back to the Committee for further review.

Collegeville Green Stormwater complaint: this matter has been investigated, and while the Borough believes that the system is working as designed, Public Works will add some riprap at the outlet to help slow down the water and remove sediment.

ADMINISTRATIVE REPORTS:

ENGINEER:

Mr. Leh reported that paving has been completed and a punch list of items will be addressed.

The Stream Bank Project should be completed next week. 7Brews construction is going quickly.

A Subdivision and Land Development application/plan was received for 68 W. Third Avenue. The application proposes construction of 2 twin homes. This project will be reviewed by the Planning Commission at their November meeting.

SOLICITOR:

No report

MANAGER:

Ms. Twardowski asked for approval to apply for LSA Grants. These grants do not require matching funds. The applications to be submitted are:

Motion by Costello, seconded by Beckius, to approve Resolution 2025-08 which is a grant application to request funding for a new fire truck.

Motion carries 5-0

Motion by Beckius, seconded by Brewster, to approve Resolution 2025-09 which is a grant application to request funding to connect the CTJPW water system to the North Penn Water Authority.

Motion carries 5-0.

Motion by Costello, seconded by Beckius, to approve Resolution 2025-10 which is a grant application requesting funds to be used for a playground improvement project.

Motion carries 5-0.

Motion by Beckius, seconded by Brewster to approve Resolution 2025-11 which is a grant application request to fund the Fifth Avenue culvert improvement project.

Motion carries 5-0.

Motion by Costello to approve Montgomery County Planning Commission 3-Year Planning Contract. Seconded by Beckius.

Motion carries 5-0.

The budget meeting is scheduled for Monday, November 17 at 5:30.

POLICE:

Motion by Hoffmann to ratify the sale of a police car. Seconded by Costello.

The Police Department is sponsoring a food drive for the Daily Bread Food Pantry.

Motion carries 5-0.

MAYOR:

The Mayor commented that he and Tamara participated in the Halloween Parade as Santa and Mrs. Claus and that it was very well attended. He was wondering if there was some way to collect donations during the parade next year for a turkey drive.

Mayor Wright-Riggins read a letter for the record and which he will be submitting for the November newsletter.

FIRE:

The Fire Company participated in three training sessions in the month of October. They responded to 31 incidents and logged a total of 719 hours. There were two significant events during October. The Santa run is scheduled for December 20. It is requested that residents bring an item to donate to the food pantry when they drop off their present.

AMBULANCE:

No report

MOTION to accept all the reports by Brewster with a second by Hoffman.

MOTION carries 5-0

PUBLIC COMMENT:

None

OTHER BUSINESS:

None

MEETING ADJOURNED